



SW Ohio Chapter Executive Board Meeting

MINUTES

AUGUST 9, 2017

6:00 PM

RED'S STADIUM

MEETING CALLED BY	Brad Weber
TYPE OF MEETING	Executive Board
NOTE TAKER	Traeci Devereaux
ATTENDEES	Brad Weber, Traeci Devereaux, Jason Newland, Brandon Freeman

Agenda Topics

UPCOMING MEETING DATES & SPEAKERS

DISCUSSION	September 12 – Bryan Rupert – Arc Flash NFPA 70E 11:15 Sheakley
	October 10 – Sophia Dixon – Flame Retardant Clothing 11:15 Sheakley
	November needs to be scheduled
	December Joint AIHA / ASSE Mtg
CONCLUSIONS	Voted Yea on Sept & Oct Meeting Subjects and Presenters

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Traeci to reach out to victim & rescuers of recent trench collapse in Kentucky to see if one or both would like to present at a future ASSE meeting.	Traeci Devereaux	Next Eboard Mtg
Recruiter as a potential presenter – Job Market, Credentials, Experience / Education, Resume / CV	Traeci Devereaux	Next Eboard Mtg
Gensuite mentioned that they would be interested in presenting. Need to learn more about subject they wish to share (not sales pitch).	Traeci Devereaux	Next Eboard Mtg
Information on presenters needs to be shared with Jason Newland for updating website. Topic, biography of presenter, pertinent information.	Brad Weber	ASAP

LEADERSHIP CONFERENCE – FALL 2017

DISCUSSION	Leadership conference attendee.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Brad Weber asked Traeci Devereaux if she would like to attend. Unfortunately, she had to decline due to work conflicts.	Board nominate & vote on someone who could attend.	Next Eboard Mtg



PDC – PROFESSIONAL DEVELOPMENT CONFERENCE

DISCUSSION	Denver – Bryan Haywood & Jonathan Zimmerman did a joint presentation on Process Safety Management. Their presentation was interrupted by a Fire Drill.	
ACTION ITEMS		
Brad Weber proposed to have the chapter sponsor Jason Newland to attend next PDC – June 2018 – San Antonio TX. Board needs to vote.	Brad Weber	Next Eboard Mtg

FINANCIAL REPORT

JASON NEWLAND

DISCUSSION	Reports presented. CD account activity provided.	
ACTION ITEMS		
Brad Weber proposed independent audit. Recommended seeking advice from Fred Sebastian & Mark Frye regarding audit, and percentage of funds that are required to be liquid.	Brad Weber	Next Eboard Mtg
Why are the funds in a low interest account? \$0.85 per month on \$13,000. Are other investment alternatives permissible?	Brad Weber, Jason Newland	Next Eboard Mtg
Paypal account. Funds (\$336.00) unavailable due to password change & ASSE email account change.	Jason Newland	Next Eboard Mtg

MEMBERSHIP UPDATE

BRANDON FREEMAN

DISCUSSION	<p>Total 242 August – (7) new; (5) of those from GenSuite Expiring - (6) Students – (7); (10) required – need to engage their sponsor</p> <p>Suggested ride sharing to get more attendance – particularly students. Don Chapman</p>	
ACTION ITEMS		
Notify by e-mail expiring members	Brandon Freeman	Done
Survey Monkey – ask membership for thoughts on time of day, day of week, ride sharing, where to meet	Brandon Freeman	ASAP
Email AECOM contact to solicit future meeting presenters.	Brandon Freeman	Done
Email new members Welcome Notice	Brandon Freeman	Done

Traeci Devereaux MS, CSP, CHST
 ASSE SW Ohio Chapter Secretary
 20170810