

**AMERICAN SOCIETY OF SAFETY ENGINEERS  
SOUTHWEST OHIO CHAPTER**

**From: Don Chapman**

**Date: August 21, 2015**

**To: Jonathan Zimmerman**

**Re: ASSE – Southwest Ohio Chapter  
Notes of Chapter Executive Board Meeting –August 11, 2015  
(Called to order 10:30 a.m. at Kellogg's – adjourned 11:34 a.m.)**

**\*\*\* denotes follow-up required**

**Attending**

- Jonathan Zimmerman (President- Elect)
- Jason Newland (Webmaster & Treasurer)
- Scott McAlpine (Vice President)
- Don Chapman (Secretary)

**President's Report (Brad Webber): No Report**

**President's Elect's Report (Jonathan Zimmerman)**

2015 Calendar (Jonathan) – September 2015 meeting at Sheakley, Workers Compensation Fraud by Jim Anderson Ohio BWC. October 2015 tour at Perfetti Van Melle, November 2015 at Sheakley, Melissa Rupert of AIHA. December 2015, AIHA vendor night. January 2016, Strategic Planning at Sheakley, February 2016, Medical Marijuana

Upcoming Meetings – Regional Operating Committee (September in Columbus): Jonathan Zimmerman attend, Leadership Conference in Chicago (October 8-10): Jonathan Zimmerman and Scott McAlpine will attend

Jonathan Zimmerman mentioned the possibility of vendor sponsors for some meetings

**Treasurer's Report (Jason)**

Accounts – Jason reported that as of the end of June 30, 2015 the checking balance was \$7219.24. Jason was working on getting authorization to sign checks. No current expenditures. Jason requested that everyone keep their expense receipts. He was working on getting additional ASSE pens.

**Secretary's Report (Don C.)**

**Don will send out draft minutes to Eboard members within 1 week of meeting.**

**Webmaster's Report (Jason)**

Jason is working on bios for new Eboard members. He reported that he was temporarily locked out of website and had to reset password.

Vice President's Report (Scott)

Scott is working on August newsletter. Needs member of the month information ASAP.

**Don Chapman will provide a picture and bio to Scott by August 13, 2015.**

Scott needs any new information for the newsletter by August 20, 2015, deadline to get to Eboard for review August 22, 2015.

Hospitality – Vacant

Membership – Vacant

No Chair Activity

**New Business**

We will need to fill vacant Eboard positions and get more members involved.

The meeting adjourned at 11:34 a.m.

DRC